



**Cyclone Chapter of SHRM
Meeting Minutes
May 12, 2016**

Meeting called to order at 8:05 a.m. by President Kevin Stow.

Present: 50 Human Resource Professional Members

Welcome and Introductions

Fun Committee: Discussion at tables of current experiences with FLSA lead by Stacy Kilstofte

Accomplishments, Celebrations and Job Opportunities

- Deb Malsom shared information about the upcoming Excellence in the Workplace workshop in June.
- Two job opportunities were shared.

Minutes

- Minutes from April 14, 2016 meeting were reviewed. Deb Malsom moved approval, Diane Muncreif seconded. Approved as presented.

Membership

- We are approaching 100 members with the Ames chapter plus additional for the Carroll affiliate. Reiterated that we love having guests but encourage them to become members after visiting one meeting.

Education

- Today's presentation is approved for 1.5 HCRI and SHRM credits.

Foundation

- The SHRM Foundation has released a new Effective Practice Guideline, Talent Acquisition: A Guide to Understanding and Managing the Recruiting Process

Technology

- No report

Diversity

- Reference to an article on a recent directive for access to transgender restrooms in schools.

New Business

- Current offer from National SHRM for new members - \$15.00 discount + a SHRM tote bag
- July meeting – we would like to have a professional women's clothing drive (gently used) for ACCESS Assault Care Center – this is a great way to support women who are seeking jobs to rebuild their lives
- The executive committee met last week, a few updates:
 - SHRM is requiring that chapters carry Directors & Officers insurance – a coverage for non-profits – a quote has been received and we are moving forward with obtaining the coverage.
 - The chapter will move forward with establishing a Member Service Area which will formally establish a Cyclone SHRM affiliated chapter in Carroll. The first part of the

process is to update our bylaws, which will take a few months. We will work with representatives from the Carroll chapter on expectations for each group.

- We will be reviewing and updating executive committee roles and responsibilities as we look at seeking volunteers for next year. Think about volunteering!
- Business Horizons is an annual development opportunity for high school students. We received an inquiry from Ames High School business department to see if we would support a scholarship for students to attend, we agreed. If you have a connection to a local high school business program and would like to advertise the scholarship application, please let me know.

Old Business:

- 2016 National SHRM Conference – June 19-22 – Washington DC
- Call for volunteers to assist Michelle Stotts with 2017 programming – a lot of possibilities already for consideration
- 2016 Iowa SHRM State Conference – September 21-23 – Coralville, IA, Marriott Hotel and Convention Center
- Seeking a volunteer to assist with college relations with the ISU student chapter – last meeting of this academic year was in April – looking for someone to meet with them in the fall – updating chapter bylaws to make this an executive committee position.

Business meeting adjourned at 8:35 am.

Today's presentation – Melissa Wright from the Department of Labor provided information on administering the FLSA.

The next chapter meeting will be Thursday, June 9, 2016.

Respectfully Submitted,
Kevin Stow, president